



CITY COUNCIL AGENDA

I. 7:00 PM **CALL TO ORDER: MARCH 7, 2017 COUNCIL**

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA**

IV. **PROCLAMATIONS**

A. **NATIONAL DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

Documents:

[PROCLAMATION.PDF](#)

B. **JOB'S DAUGHTERS WEEK**

Documents:

[2017 JOBS DAUGHTERS PROCLAMATION.PDF](#)

V. **PRESENTATIONS**

A. **2016 FISCAL YEAR AUDIT**

B. **SWEETWATER COUNTY TRAVEL & TOURISM UPDATE**

C. **STAR TRANSIT UPDATE**

D. **SWEETWATER ECONOMIC DEVELOPMENT COALITION UPDATE**

VI. **CITIZEN REQUESTS AND OTHER COMMUNICATIONS**

Now is the appropriate time for citizens in the audience to be recognized and to speak on items both on the agenda and of general concern for them as citizens of Green River. There will be a limit of three (3) minutes for each individual and five (5) minutes for a group spokesperson. No speaker shall speak more than twice on any issue.

VII. **COUNCIL ACTION ITEMS**

A. **CONSIDERATION TO AUTHORIZE THE MAYOR TO SIGN A GRANT AGREEMENT WITH WYOMING DIVISION OF CRIMINAL INVESTIGATION**

Consideration to authorize the Mayor to sign an agreement with Wyoming Division of Criminal Investigation for the sub recipient grant award from HIDTA (High Intensity Drug Traffic Area) for \$79,635. This allows for full funding for one GRPD officer that is assigned to the Southwest Enforcement Team of DCI.

Suggested Motion: I move to authorize the Mayor to sign a grant agreement with the Wyoming Division of Criminal Investigation, in the amount of \$79,635 to fund a DCI task force position.

Documents:

[HIDTA GRANT 2017.PDF](#)

B. CONSIDERATION OF A BID AWARD FOR THE CEASE & TRANSFER PROJECT-TRANSFER STATION CONSTRUCTION

The Bid Opening for the Cease & Transfer Project – Transfer Station Construction was held on February 16, 2017 resulting in four Bids. The apparent low bid is from L.M. Olson, Inc. in the amount of \$1,970,000 for the base bid. The project includes the construction of a transfer station building and associated appurtenances at the existing landfill scale house site on Upland Way. Construction will begin in March/April and is expected to take six months. The Engineer’s Estimate was approximately \$1,990,000 for this schedule of work.

Suggested Motion: I move to award the bid for the Cease & Transfer Project – Transfer Station Construction, to L.M. Olson, Inc. in the amount of \$1,970,000, and authorize the Mayor to sign the Agreement.

Documents:

[BID AWARD - TRANSFER STATION.PDF](#)

VIII. CONSENT AGENDA

A. APPROVAL OF MINUTES FOR:

A.i. February 14, 2017 Council Workshop

Documents:

[FEBRUARY 14, 2017 WORKSHOP MINUTES
SIGNATURES.PDF](#)

B. APPROVAL OF PAYMENT OF BILLS:

B.i. Prepaid - \$287,769.10

Documents:

[3-7-17 PREPAID INVOICES.PDF](#)

B.ii. Outstanding Invoices - \$388,388.38

-
Documents:

[3-7-17 OUTSTANDING INVOICES.PDF](#)

B.iii. Payroll Expenditures - \$296,124.12

Documents:

[3-7-17 PAYROLL.PDF](#)

B.iv. Preauthorization Payments - \$1,065,000.00

Documents:

[3-7-17 PREAUTHORIZATION.PDF](#)

IX. CITY ADMINISTRATOR'S REPORT

X. CITY ATTORNEY'S REPORT

XI. MAYOR AND COUNCIL BOARD UPDATES & REPORTS

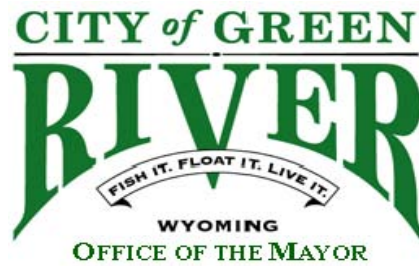
XII. EXECUTIVE SESSION (IF NEEDED)

A. ADJOURN TO EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES

Suggested Motion: I move to adjourn to Executive Session to discuss personnel issues.

XIII. RECONVENE

XIV. ADJOURNMENT



National Developmental Disabilities Awareness Month

WHEREAS, in 1987 President Ronald Reagan declared March to be National Developmental Disabilities Awareness Month; and

WHEREAS, individuals with developmental disabilities, their families, friends, neighbors and co-workers encourage everyone to focus on the abilities of all people; and

WHEREAS, the most effective way to increase this awareness is through everyone's active participation in community activities and the openness to learn and acknowledge each individual's contribution; and

WHEREAS, opportunities for citizens with developmental disabilities to function as independently and productively as possible must be fostered in our community; and

WHEREAS, we encourage all citizens to support opportunities for individuals with developmental disabilities in our community that include full access to education, housing, employment, and recreational activities:

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Pete Rust, do hereby jointly proclaim **MARCH 2017**

NATIONAL DEVELOPMENTAL DISABILITIES AWARENESS MONTH

and ask the residents of Green River to "*Look Beyond*" and recognize that our communities are stronger when everyone participates. Take time to get to know someone with a disability. *Look beyond* the disability and see what he or she has to offer.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of March, 2017.

MAYOR, PETE RUST



JOB'S DAUGHTERS WEEK PROCLAMATION

THE INTERNATIONAL ORDER OF JOB'S DAUGHTERS brings together young women, from eleven to twenty years of age, for spiritual and moral guidance, to inspire a desire for knowledge, to teach love of country and flag, love of home, respect for parents and elders, and reverence for the Holy Scriptures.

FOUNDED IN 1920, the organization strives to prepare better citizens by the development and practice of these traits and strengths of character through programs for civic service, social activities, and charitable projects. Education is very important in Job's Daughters. Each year the organization awards scholarships at the international and regional level to help girls achieve their educational goals.

JOB'S DAUGHTERS LEARN how to work together to achieve their goals, how to raise money and spend it wisely, how to speak to an audience, the fundamentals of parliamentary procedure, and the importance of community service.

JOB'S DAUGHTERS OF WYOMING has over 200 members. They actively support the Hearing Impaired Kids Endowment (HIKE), an organization dedicated to helping children with impaired hearing, including aid for corrective surgeries and providing hearing aids.

NOW, THEREFORE, BE IT RESOLVED THAT I, Pete Rust, Mayor of the City of Green River, do hereby proclaim March 5th – 11th as

JOB'S DAUGHTERS WEEK

IN WITNESS WHEREOF, I have hereunto set my hand on this 7th day of March 2017.

Mayor, Pete Rust



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: 2-16-17	Department: Police
Meeting Date: 3-7-17	Department Head: Chris Steffen
	Presenter: Chris Steffen

Subject:

Consideration to authorize the Mayor to sign the 2017 HIDTA sub recipient award contract between the Division of Criminal Investigation and the Green River Police Department for the taskforce position assigned to DCI in the amount of \$79,635.

Background/Alternatives:

The GRPD receives funding from the HIDTA (High Intensity Drug Trafficking Area) program. This funding if allocated to the Wyoming Division of Criminal Investigation and is used to pay for wages and overtime for one GRPD officer that is assigned to the DCI Southwest Enforcement Team. This is no matching funds that must be paid by the City.

Attachments:

See agreements.

Fiscal Impact:

\$79,635 of federal HIDTA funding allocated to DCI and paid for wages to GRPD officer.

Staff Impact:

This is a long standing assignment to DCI SW Enforcement Team.

Legal Review:

Pending legal review.

Suggested Motion:

I move to authorize the Mayor to sign an agreement as a sub recipient with HIDTA to receive funding through DCI in the amount of \$79,635.

Subrecipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding

Sub-Recipient Agency: City of Green River

Award Amount: \$79,635

Award Period: January 1, 2017 thru December 31, 2017

Award #: G17RM0012A

Sub-Award #: GRPD

CFDA No.: 95.001 High Intensity Drug Trafficking Area (HIDTA)

- A. The term of this Subrecipient Award between the Wyoming Division of Criminal Investigation (DCI) and the City of Green River (Sub-Recipient Agency) shall be from January 1, 2017 thru December 31, 2017 unless extended by modification to this Agreement.
- B. The parties agree that because DCI has been designated as the fiscal agent for the State of Wyoming Rocky Mountain HIDTA program all requests for payments and budget reprogramming shall pass through DCI.
- C. The parties agree that Sub-Recipient Agency is a sub-recipient under the State of Wyoming Rocky Mountain HIDTA program and is incurring reimbursable expenses under the program.
- D. The parties hereby agree to the disbursement of HIDTA funds in the amount of Seventy-Nine Thousand, Six Hundred Thirty-Five Dollars (\$79,635) to Sub-Recipient Agency under the following terms and conditions.
 1. Sub-Recipient Agency shall follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Uniform Guidance on Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (OMB Circular 2 CFR Part 200), Fair Labor Standards Act (FLSA), as well as HIDTA and Rocky Mountain HIDTA policies and procedures.
 2. Subrecipient Agency agrees to abide by and be bound by the Subrecipient approved budget for purchases including future reprogramming requests as approved by DCI and HIDTA. All reprogramming requests shall be submitted in writing to DCI by October 13, 2017, who shall forward them to HIDTA.

3. Requests for payment shall be submitted to DCI at the following address by the 10th of the month following the end of the claim period:

State of Wyoming
Division of Criminal Investigation
Attn: Division Fiscal Office
208 South College Drive
Cheyenne, WY 82002

4. Subrecipient Agency agrees to reimburse DCI for any amount paid by DCI to Sub-Recipient Agency that is later disallowed after audit or financial review.

5. All timesheets and supporting payroll and invoice documentation must be provided to DCI on a monthly basis to support current billing reimbursement requests, to include detailed billing summary spreadsheet.

6. Subrecipient Agency agrees that Fifty-Eight Thousand Nine Hundred Eighty-Nine Dollars (\$58,989) of this award is budgeted for Salary and Twenty Thousand, Six Hundred Forty-Six Dollars (\$20,646) is budgeted for Fringe, for a total award of Seventy-nine Thousand, Six Hundred Thirty-Five Dollars (\$79,635). If the award is not funded in full this amount will change and a new sub-recipient agreement will be sent.

THIS SPACE LEFT INTENTIONALLY BLANK

IN WITNESS THEREOF, the parties to this Subrecipient Award consisting of three pages (3), either personally or through their duly authorized representatives, have executed this Subrecipient Award on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Subrecipient Award.

Steven R. Woodson, Director
Wyoming Division of Criminal Investigation

Date

Pete Rust, Mayor
City of Green River

Date

Sub-Recipient Agency Head
Chris Steffen, Chief of Police
Green River Police Department

Date



City of Green River
City Council Meeting
Agenda Documentation

Preparation Date: February 28, 2016	Department: Public Works
Meeting Date: March 7, 2016	Department Head: Mark Westenskow
	Presenter: Mark Westenskow

Subject:

Consideration of Award of Cease & Transfer Project – Transfer Station Construction

Background/Alternatives:

The Bid Opening for the Cease & Transfer Project – Transfer Station Construction was held on February 16, 2017 resulting in four Bids. The apparent low bid is from L.M. Olson, Inc. in the amount of \$1,970,000.00 for the base bid. The project includes the construction of a transfer station building and associated appurtenances at the existing landfill scale house site on Upland Way. Construction will begin in March/April and is expected to take six months. The Engineer's Estimate was approximately \$1,990,000 for this schedule of work.

Attachments:

Bid Tabulation, Agreement

Fiscal Impact:

Funds for the project will come from the Cease & Transfer Grant and Loan received from the State. Since this project entails only the first half of the Cease & Transfer Project, there are adequate funds available for this work. However, since the second half of the project (landfill closure) will not produce any collateral infrastructure, Staff recommends that the City acquire additional funds for overall project contingencies using the Transfer Station as collateral.

Staff Impact:

In House Project Management and Inspection by the Engineering Division

Legal Review:

Standard Construction Agreement

Suggested Motion:

"I move to award the Cease & Transfer Project – Transfer Station Construction, to L.M. Olson, Inc. in the amount of \$1,970,000, and authorize the Mayor to sign the Agreement."

City of Green River Cease & Transfer Project
Transfer Station Construction Bid Tabs

ITEM NO	DESCRIPTION	UNIT	BID QUANTITY	Engineer's Estimate		LM Olson		A Pleasant		Alta		ICI	
				UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
1	Construction Staking	LS	1	\$ 24,000.00	\$ 24,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,320.00	\$ 12,320.00	\$ 13,650.00	\$ 13,650.00	\$ 4,050.00	\$ 4,050.00
2	Traffic Control	LS	1	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00	\$ 2,128.00	\$ 2,128.00	\$ 6,925.00	\$ 6,925.00	\$ 4,702.00	\$ 4,702.00
3	Demolition/Removals	LS	1	\$ 45,000.00	\$ 45,000.00	\$ 30,000.00	\$ 30,000.00	\$ 15,344.00	\$ 15,344.00	\$ 35,500.00	\$ 35,500.00	\$ 17,886.00	\$ 17,886.00
4	Unclassified Excavation	CY	2800	\$ 7.50	\$ 21,000.00	\$ 11.60	\$ 32,480.00	\$ 21.28	\$ 59,584.00	\$ 13.04	\$ 36,512.00	\$ 13.00	\$ 36,400.00
5	Haul Off Excavation	CY	11500	\$ 12.00	\$ 138,000.00	\$ 10.70	\$ 123,050.00	\$ 9.76	\$ 112,240.00	\$ 11.59	\$ 133,285.00	\$ 14.00	\$ 161,000.00
6	Crushed Base Surfacing	SY	6340	\$ 12.00	\$ 76,080.00	\$ 5.00	\$ 31,700.00	\$ 12.49	\$ 79,186.60	\$ 5.63	\$ 35,694.20	\$ 26.00	\$ 164,840.00
7	Rip Rap	CY	250	\$ 55.00	\$ 13,750.00	\$ 40.00	\$ 10,000.00	\$ 64.28	\$ 16,070.00	\$ 48.40	\$ 12,100.00	\$ 193.00	\$ 48,250.00
8	Concrete Flatwork	SF	3075	\$ 16.00	\$ 49,200.00	\$ 8.50	\$ 26,137.50	\$ 17.69	\$ 54,396.75	\$ 10.43	\$ 32,072.25	\$ 21.00	\$ 64,575.00
9	Asphalt Pave/Base Replace	SY	320	\$ 45.00	\$ 14,400.00	\$ 70.00	\$ 22,400.00	\$ 72.80	\$ 23,296.00	\$ 469.38	\$ 150,201.60	\$ 88.00	\$ 28,160.00
10	Concrete Curb and Gutter	LF	32	\$ 32.00	\$ 1,024.00	\$ 35.00	\$ 1,120.00	\$ 44.80	\$ 1,433.60	\$ 71.88	\$ 2,300.16	\$ 51.00	\$ 1,632.00
11	Water Service	LF	280	\$ 25.00	\$ 7,000.00	\$ 29.00	\$ 8,120.00	\$ 44.41	\$ 12,434.80	\$ 35.18	\$ 9,850.40	\$ 134.00	\$ 37,520.00
12	Sewer Service/Leach Field	LS	1	\$ 7,800.00	\$ 7,800.00	\$ 18,000.00	\$ 18,000.00	\$ 6,944.00	\$ 6,944.00	\$ 22,700.00	\$ 22,700.00	\$ 57,163.00	\$ 57,163.00
13	Site Electrical/Tele/Comm	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 3,000.00	\$ 3,000.00	\$ 10,640.00	\$ 10,640.00	\$ 5,476.00	\$ 5,476.00	\$ 197,164.00	\$ 197,164.00
14	18" CMP	LF	155	\$ 45.00	\$ 6,975.00	\$ 70.00	\$ 10,850.00	\$ 73.84	\$ 11,445.20	\$ 93.55	\$ 14,500.25	\$ 104.00	\$ 16,120.00
15	36" CMP	LF	135	\$ 85.00	\$ 11,475.00	\$ 120.00	\$ 16,200.00	\$ 101.21	\$ 13,663.35	\$ 145.56	\$ 19,650.60	\$ 137.00	\$ 18,495.00
16	48" CMP	LF	372	\$ 125.00	\$ 46,500.00	\$ 102.00	\$ 37,944.00	\$ 125.85	\$ 46,816.20	\$ 122.72	\$ 45,651.84	\$ 165.00	\$ 61,380.00
17	Concrete Headwall	EA	1	\$ 11,500.00	\$ 11,500.00	\$ 10,000.00	\$ 10,000.00	\$ 17,696.00	\$ 17,696.00	\$ 12,500.00	\$ 12,500.00	\$ 34,149.00	\$ 34,149.00
18	Concrete Catch Basin	EA	3	\$ 2,000.00	\$ 6,000.00	\$ 2,000.00	\$ 6,000.00	\$ 5,376.00	\$ 16,128.00	\$ 2,633.33	\$ 7,899.99	\$ 8,655.00	\$ 25,965.00
19	Seeding	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 16,800.00	\$ 16,800.00	\$ 7,168.00	\$ 7,168.00	\$ 6,750.00	\$ 6,750.00	\$ 2,893.00	\$ 2,893.00
20	Mobilization	LS	1	\$ 160,000.00	\$ 160,000.00	\$ 30,000.00	\$ 30,000.00	\$ 50,000.00	\$ 50,000.00	\$ 182,000.00	\$ 182,000.00	\$ 196,355.00	\$ 196,355.00
21	Stormwater Control	LS	1	\$ 8,500.00	\$ 8,500.00	\$ 3,000.00	\$ 3,000.00	\$ 6,720.00	\$ 6,720.00	\$ 4,450.00	\$ 4,450.00	\$ 19,093.00	\$ 19,093.00
22	Permanent Traffic Control	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 5,300.00	\$ 5,300.00	\$ 2,016.00	\$ 2,016.00	\$ 32,000.00	\$ 32,000.00	\$ 7,502.00	\$ 7,502.00
23	Transfer Station Building	LS	1	\$ 876,200.00	\$ 876,200.00	\$ 1,064,338.50	\$ 1,064,338.50	\$ 1,157,419.65	\$ 1,157,419.65	\$ 1,171,472.00	\$ 1,171,472.00	\$ 1,567,674.00	\$ 1,567,674.00
24	Subfloor Holding Tank	EA	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 17,304.00	\$ 17,304.00	\$ 25,900.00	\$ 25,900.00	\$ 26,093.00	\$ 26,093.00
25	Scale	EA	1	\$ 105,000.00	\$ 105,000.00	\$ 70,000.00	\$ 70,000.00	\$ 101,131.52	\$ 101,131.52	\$ 90,900.00	\$ 90,900.00	\$ 94,260.00	\$ 94,260.00
26	Scale House	EA	1	\$ 42,000.00	\$ 42,000.00	\$ 65,600.00	\$ 65,600.00	\$ 72,922.04	\$ 72,922.04	\$ 89,292.00	\$ 89,292.00	\$ 91,560.00	\$ 91,560.00
27	Retaining Wall (7' max)	LF	100	\$ 230.00	\$ 23,000.00	\$ 275.00	\$ 27,500.00	\$ 648.59	\$ 64,859.00	\$ 356.25	\$ 35,625.00	\$ 635.00	\$ 63,500.00
28	Retaining Wall (12' max)	LF	171	\$ 430.00	\$ 73,530.00	\$ 480.00	\$ 82,080.00	\$ 582.59	\$ 99,622.89	\$ 563.74	\$ 96,399.54	\$ 1,072.00	\$ 183,312.00
29	Fencing and Gates	LF	1210	\$ 18.00	\$ 21,780.00	\$ 28.00	\$ 33,880.00	\$ 23.04	\$ 27,878.40	\$ 25.21	\$ 30,504.10	\$ 65.00	\$ 78,650.00
30	Ditch Liner	SY	3900	\$ 16.00	\$ 62,400.00	\$ 15.00	\$ 58,500.00	\$ 13.00	\$ 50,700.00	\$ 17.69	\$ 68,991.00	\$ 22.00	\$ 85,800.00
31	Force Account	T&M	100000	\$ 1.00	\$ 100,000.00	\$ 1.00	\$ 100,000.00	\$ 1.00	\$ 100,000.00	\$ 1.00	\$ 100,000.00	\$ 1.00	\$ 100,000.00
Base Bid Total				\$ 1,989,614.00	\$ 1,970,000.00	\$ 2,269,508.00	\$ 2,530,752.93	\$ 3,496,143.00					

Bid Alternates

32	Alternate #1 - 12" Wide Designer Building Flat Panel	LS	1	\$ -	\$ -	\$ 68,300.00	\$ 68,300.00	\$ 53,760.00	\$ 53,760.00	\$ 30,235.00	\$ 30,235.00	\$ 60,496.00	\$ 60,496.00
33	Alternate #2 - Stone Veneer Building Façade	LS	1	\$ -	\$ -	\$ 27,700.00	\$ 27,700.00	\$ 41,776.00	\$ 41,776.00	\$ 14,525.00	\$ 14,525.00	\$ 44,396.00	\$ 44,396.00

AGREEMENT

THIS AGREEMENT, made this _____ day of, _____ 20__, by and between CITY OF GREEN RIVER, hereinafter called "OWNER", and L.M. Olson, Inc., doing business as a corporation, hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned;

1. The CONTRACTOR will commence and complete the construction of **TRANSFER STATION CONSTRUCTION PROJECT.**
2. The CONTRACTOR will furnish specified material, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein;
3. The CONTRACTOR hereby agrees to fully complete the project within 180 (One Hundred Eighty) consecutive calendar days after specified start date as identified in the NOTICE TO PROCEED. CONTRACTOR further agrees to pay as liquidated damages, the sum of \$1,500 for each consecutive calendar day thereafter;
4. The CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS and comply with the terms therein for the various unit prices as shown on the Bid Form. The total contract amount as shown on the Bid Form is **\$1,970,000.**
5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - (A) NOTICE AND CALL FOR BIDS
 - (B) PRE-BID AND PRE-CONSTRUCTION AGENDAS AND MINUTES
 - (C) BID FORM
 - (D) BID BOND

- (E) AGREEMENT
- (F) PAYMENT BOND
- (G) PERFORMANCE BOND
- (H) NOTICE OF AWARD
- (I) NOTICE TO PROCEED
- (J) CHANGE ORDER
- (K) PROJECT MANUAL dated January 2017 (including the Cease & Transfer Special Conditions).
- (L) ADDENDA
- (M) CERTIFICATE OF SUBSTANTIAL COMPLETION
- (N) PUNCH LIST
- (O) CERTIFICATE OF FINAL ACCEPTANCE

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the Project Manual such amounts as required by the CONTRACT DOCUMENTS;

7. By execution of this Agreement, it is understood and agreed to between the parties that nothing contained herein, nor execution of this Agreement, constitutes a waiver by the City of Green River of its sovereign immunity under Wyoming law.

8. If either party hereto shall bring any legal action against the other to enforce any right or obligation based upon this Contract, the successful party in such legal action shall be entitled to recover a judgment therein for, and the unsuccessful party shall be obligated to pay, all of the cost and expenses of any kind and nature whatsoever incident to the prosecution of defense of such legal action and the preparation thereof , including a reasonable attorney fee;

9. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors and assigns;

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in (three) copies, each of which shall be deemed an original on the date first above written.

OWNER:

By: _____
Name: _____
Title: Mayor, City of Green River

(Seal)
ATTEST:

Name: Chris Meats
(Please Type)
Title: City Clerk

CONTRACTOR:

By: _____
Name: _____
(Please Type)
Address: _____

(Seal)
ATTEST:

Name: _____
(Please Type)

City of Green River, City Council Workshop Proceedings for February 14, 2017, 6:30 pm, Council Chambers, Mayor Pete Rust called the meeting to order. The following Council Members were present: Gary Killpack, Robert Berg, and Lisa Maes. The following were present representing the City: City Administrator Reed Clevenger, Human Resources Director Cari Kragovich, Director of Finance Chris Meats, Director of Public Works Mark Westenskow, Director of Community Development Laura Profaizer, Police Chief Chris Steffen, and Parks & Recreation Director Brad Raney. **Fiscal Year 2017 Budget Update** - Mr. Meats said Sales Tax revenues are down. The budgeted amount is \$800,000 per month and the city is averaging \$754,000 per month. Mr. Meats reported: Revenues are as follows: General Fund overall revenues are at 49%; Sales Tax 48%; License and Permits 81%; Fines and Forfeitures 33%; Enterprise Fund revenues are: Solid Waste is at 55%; Wastewater is at 53%; Water is at 63%; Expenditures are as follows: General Fund Overall Expenditures are at 43%; General Administration 43%; Police Department 44%; Fire Department 37%; Community Development 47%; Public Works 40%; Parks 44%; Solid Waste is at 45%; Wastewater is at 34%; Water is at 61%. Current cost saving strategies are: not filling the Grant Writer, Project Specialist and Police Officer positions; Utilizing the Vista program to fill positions if possible; water conservation strategies within the city parks; renegotiation of agreements to bring costs down; and cross departmental collaboration. 2018 Budget Hurdles or Challenges are: Decline in revenues requires a change in sales tax budgeted from \$800k to \$700k. This is the 6th year of cutting budgets so there is no excess to trim. We have short/understaffed departments. The replacement of the City's fleet, heavy equipment and Informational Technology hardware has been passed over several times. This is not a good thing to do because it can cost more after items breakdown. The citizens want additional services and we need to look at planning for the 150 Year Anniversary Celebration. Preliminary changes for the 2018 budget are: reduce the General Fund Reserve to 15% normally at 25%; request decreases across all of the community funding by 20%; all vacant positions remain unfilled for short term; look for alternative revenue solutions such as raising fees and new fees for existing services; reduce services to the citizens by closing the Finance Department service window, and try utilizing more Vistas. **Utility Rate Changes** - questions and answers session. **Adjournment:** The meeting adjourned at 8:14 pm.

Pete Rust, Mayor

Attest:

Chris Meats, City Clerk



Prepaid Invoices Presented for 3-7-2017 City Council

Director of Finance, Chris Meats

Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date

Payment Date.Calendar (Multiple Items)

Standard Name	Invoice Description	Payment Date	Source	Payment Amount
AFLAC	AFLAC AT - AFLAC After Tax*			2,277.75
AFLAC Total				2,277.75
AXTMAN, MICHAEL S & GENEVA				37.65
BEATTY, ALEX & MELISSA				54.86
BLUE CROSS BLUE SHIELD OF WYOMING	DEP CARE - Dependent Care*			4,214.80
BLUE CROSS BLUE SHIELD OF WYOMING Total				4,214.80
CARROLL, STEFON				91.28
CHILD SUPPORT SERVICES	CHILD SUP-UT - Child Support - Utah			928.00
CHILD SUPPORT SERVICES Total				928.00
COLONIAL LIFE & ACCIDENT	COLONIAL PT - Colonial Insurance Pre-tax*			51.12
COLONIAL LIFE & ACCIDENT Total				51.12
CONTINENTAL AMERICAN INSURANCE	CAIC AT - Continental Amer Ins After Tax*			374.32
CONTINENTAL AMERICAN INSURANCE Total				374.32
Duck's Unlimited				500.00
FLUID CONTROL ENTERPRISES, LLC	Influent Monitor			4,651.90
FLUID CONTROL ENTERPRISES, LLC Total				4,651.90
GREAT-WEST TRUST COMPANY LLC	WYO DEF - Wyoming Deferred Comp			2,321.66
	WYO DEF - Wyoming Deferred Comp*			2,371.66
GREAT-WEST TRUST COMPANY LLC Total				4,693.32
HARRISON, BREKKA				39.64
ICMA RETIREMENT TRUST- #301264	ICMA - ICMA Deferred Comp*			2,694.40
ICMA RETIREMENT TRUST- #301264 Total				2,694.40
IRS	FED TAX - Federal Income Tax*			167,538.57
IRS Total				167,538.57
IVORY CONSTRUCTION				426.94
KASPER, KEVIN				78.76
LEE, MOLINA				5.54
MARTINEZ, JANI & DION				68.66
NCPERS GROUP LIFE INSURANCE	PRUD - Prudential Life Insurance*			928.00
NCPERS GROUP LIFE INSURANCE Total				928.00
NEW PEAK CONSTRUCTION				7.62
New York Life Insurance Company	NYL-WHOLE LIFE - New York Life - Whole Life*			768.01
New York Life Insurance Company Total				768.01
RELIANCE STANDARD LIFE INSURANCE	RELIANCE - Reliance Life Insurance			137.75
RELIANCE STANDARD LIFE INSURANCE Total				137.75
ROCK SPRINGS NATL BANK				45.74
ROSE, SUMMER & JAMIE GAY				6.23

SCHULTZ, BRYAN & CORINNA		78.18
STATE OF WYOMING	CERTIFICATION / WYANT	50.00
STATE OF WYOMING Total		50.00
SUMMA, TIFFANY & RAY		83.28
UNITED WAY OF SWEETWATER COUNTY	UNITED WAY - United Way*	2,638.94
UNITED WAY OF SWEETWATER COUNTY Total		2,638.94
WALLENTINE, CADE & MCKENA		12.08
WEBT - WYOMING EDUCATORS' BENEFIT TRUST	LTD INS - Long Term Disability City-Paid*	2,497.04
WEBT - WYOMING EDUCATORS' BENEFIT TRUST Total		2,497.04
WYOMING CHILD SUPPORT ENFORCEMENT	CHILD SUP - Child Support	500.00
WYOMING CHILD SUPPORT ENFORCEMENT Total		500.00
WYOMING RETIREMENT SYSTEM	Firemen's Pension Fund	660.00
	WYO RET EM - Wyoming Retirement - Employer*	90,628.72
WYOMING RETIREMENT SYSTEM Total		91,288.72
Grand Total		287,769.10



Outstanding Invoices Presented for 3-7-2017 City Council

Director of Finance, Chris Meats

Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date

Invoice Process Status	Open
Journal Type	Journal Entry
Transaction Type	(Multiple Items)

Vendor Name	Invoice Number	Invoice Description	Inv Date	Transaction Amount
ACE EQUIPMENT & SUPPLY COMPANY	164052	Plow Blade		504.27
ACE EQUIPMENT & SUPPLY COMPANY Total				504.27
AIRGAS USA, LLC	9060347069	Acetylene and INM 25%		152.03
	9942539972	CYLINDER RENTALS		460.81
AIRGAS USA, LLC Total				612.84
ALATORRE, CHRISTIAN	022217	2017 Pre-2nd Grade Indoor Soccer		70.00
ALATORRE, CHRISTIAN Total				70.00
ALSCO	LOGD1184378	UNIFORM SERVICE		88.75
	LOGD1185902	UNIFORM SERVICE		81.35
	LOGD1187434	UNIFORM SERVICE		81.35
	LOGD1187442	Mats and Shop Towels		89.21
	LOGD1187445	MATS		29.86
ALSCO Total				370.52
AMERIGAS PROPANE, LP	3061547670	77.5 Gallons of Propane for Landfill on 2-6-17		190.21
	3061677614	Propane to heat Red Barn		1,477.93
AMERIGAS PROPANE, LP Total				1,668.14
ARELLANO, SHAWN	022217	2017 Pre-2nd Grade Indoor Soccer		112.00
ARELLANO, SHAWN Total				112.00
ATKINSON, ABBEY	022217	2017 Pre-2nd Grade Indoor Soccer		54.00
ATKINSON, ABBEY Total				54.00
AUTOMOTIVE PROFIT SYSTEMS INC	15988	ANTIFREEZE		592.25
AUTOMOTIVE PROFIT SYSTEMS INC Total				592.25
BATTERY SYSTEMS INC	3863129	BATTERY		99.57
	3868115	Batteries		323.07
	3878820	Batteries		430.76
BATTERY SYSTEMS INC Total				853.40
BLUE CROSS BLUE SHIELD OF WYOMING	312049 MAR 2017	MARCH 2017		135,278.51
	312303 MAR 2017	MARCH 2017		2,300.69
	312304 MAR 2017	MARCH 2017		15,115.88
	312312 MAR 2017	MARCH 2017		9,357.66
BLUE CROSS BLUE SHIELD OF WYOMING Total				162,052.74
BSN SPORTS	98738469	Voit Felt Soccerball SZ4, SZ5		575.68
BSN SPORTS Total				575.68
CASTLE ROCK VETERINARY CENTER	27977ROOSTERM	SPAY/NEUTER CERTIFICATES		40.00
CASTLE ROCK VETERINARY CENTER Total				40.00
CEM AQUATICS	120299	Reagent, Seal Diverter		238.78
CEM AQUATICS Total				238.78
CENTURYLINK	936M02132017	PHONE SERVICE		843.49
CENTURYLINK Total				843.49
CORDOVA, BRAXTON	022217	2017 Pre-2nd Grade Indoor Soccer		98.00
CORDOVA, BRAXTON Total				98.00
DALE WEAVER WYOMING LLC	02/28/2017	Pay Application #1		72,522.00
DALE WEAVER WYOMING LLC Total				72,522.00

DRIVERS LICENSE GUIDE COMPANY-I.D. CHECKING GUIDE	706414	ID CHECKING GUIDE	43.90
DRIVERS LICENSE GUIDE COMPANY-I.D. CHECKING GUIDE Total			43.90
ELLIOTT EQUIPMENT COMPANY	138687	GARBAGE TRUCK	99,964.00
ELLIOTT EQUIPMENT COMPANY Total			99,964.00
ENERGY LABORATORIES INC	58171	Ground Water Monitoring	1,990.00
	59396	Nitrogen, TKN, and FOG Analysis	144.00
	60077	DBPR Analysis	616.00
ENERGY LABORATORIES INC Total			2,750.00
F.B. MCFADDEN WHOLESALE COMPANY	329991	CREAMER	51.40
	330299	Snacks for Resale, Supplies	262.50
	330610	Snacks for Resale, Supplies	191.65
F.B. MCFADDEN WHOLESALE COMPANY Total			505.55
FARIS MACHINERY	C22275	BUSHING GLINK	374.76
	C22673	BELT	40.07
FARIS MACHINERY Total			414.83
FASTENAL COMPANY	WYGRE45089	Parts	34.08
FASTENAL COMPANY Total			34.08
FINCH, REANA	022217	2017 Pre-2nd Grade Indoor Soccer	128.00
FINCH, REANA Total			128.00
FLEETPRIDE	82693567	DASH LIGHT	40.97
FLEETPRIDE Total			40.97
FORCE AMERICA INC	CM001-0001875	Switch	(27.72)
FORCE AMERICA INC Total			(27.72)
FREMONT MOTOR ROCK SPRINGS	73725	BEARING	143.70
FREMONT MOTOR ROCK SPRINGS Total			143.70
GENTLE TOUCH DRYCLEANING	5020	UNIFORM / CRONK	6.00
	5069	UNIFORM / CRONK	6.00
GENTLE TOUCH DRYCLEANING Total			12.00
GREEN RIVER ACE HARDWARE	116033/2	Batteries	8.99
	116115/2	CHIPKEY	69.99
	116126/2	Extension Cord	71.98
	116129/2	GROUNDING CONNECTOR	(11.99)
	116131/2	GROUNDING CONNECTOR	17.99
	116201/2	FASTENERS	1.60
	116254/2	FASTENERS	0.37
	116281/2	Power cord, drill bit, anchors	27.96
	116347/2	Valve, Adapter, Scour Pads	47.21
	116354/2	Tee, Bushing, Cement, Adapter, Elbow	24.94
	116355/2	Couple 2"	2.58
	116359/2	Painting Supplies	59.95
	116361/2	Stereo Cable 6' Black	7.99
	116362/2	Flt White paint	25.99
	116367/2	CONNECTOR	0.79
	116372/2	Rod Weld	7.99
	116374/2	FASTENERS	7.98
	116393/2	Heaters for Park Shop	879.98
	116395/2	Door Reinforce BRS	26.99
	116396/2	Nipple,Water Heater	63.54
	116405/2	Water Heater, Sharkbite Conn. Returned 1st Heater	12.00
	116407/2	C-Flux 3 oz Jar	9.17
	116444/2	Misc. supplies	228.79
	116454/2	Electrical Tape, Stereo Coupler	20.97
	116460/2	Touch up paint at PD	15.97
	116463/2	Fasteners, Drill Bit	31.91
	116518/2	Ace RSTP Spray Paint	14.97
	116530/2	FASTENERS	5.20
	116536/2	Nipple, Bushing, Couple, Sprinkl Shrub Half	29.09
	116542/2	Hvy Dty Cable Tie	8.99
	116561/2	Extension Cord	49.99
	116588/2	SPLY FCT	34.98
	116599/2	FASTENERS	2.50
GREEN RIVER ACE HARDWARE Total			1,807.35
GREEN RIVER CHAMBER	2620	LUNCH AND LEARN / CLEVINGER	12.00
GREEN RIVER CHAMBER Total			12.00
HACH COMPANY	10320728	Lab supplies	569.56
HACH COMPANY Total			569.56

HIGH SECURITY LOCK AND ALARM	52844	Lock and Key Service	10.50
HIGH SECURITY LOCK AND ALARM Total			10.50
HILL'S PET NUTRITION SALES INC	227076702	Dog Food	(62.16)
	227311073	Dog Food	15.08
	227358508	Dog Food	22.66
HILL'S PET NUTRITION SALES INC Total			(24.42)
IDEXX DISTRIBUTION, INC	3012510058	e-Coli Vessels	87.64
IDEXX DISTRIBUTION, INC Total			87.64
KAMAN INDUSTRIAL TECHNOLOGIES CORPORATION	E 97271	Radial Ball Bearing	170.97
KAMAN INDUSTRIAL TECHNOLOGIES CORPORATION Total			170.97
K-MOTIVE & SPORTS INC	158563	Tail Light	54.99
K-MOTIVE & SPORTS INC Total			54.99
LARRY H MILLER CHEVROLET	1457017W	Kit	87.47
LARRY H MILLER CHEVROLET Total			87.47
MACPHERSON, KELLY & THOMPSON, LLC	59421	PERSONNEL LEGAL SERVICES	140.00
MACPHERSON, KELLY & THOMPSON, LLC Total			140.00
MARCHAL, GREGORY	022217	2017 Pre-2nd Grade Indoor Soccer	40.00
MARCHAL, GREGORY Total			40.00
MARCHAL, PATRICK	022217	2017 Pre-2nd Grade Indoor Soccer	60.00
MARCHAL, PATRICK Total			60.00
MEEKS, DERICA	022217	2017 Pre-2nd Grade Indoor Soccer	112.00
MEEKS, DERICA Total			112.00
MORCON SPECIALTY INC	108156	HYDRAULIC HOSE	204.65
	108213	AIR HOSE	59.10
MORCON SPECIALTY INC Total			263.75
NAPA AUTO PARTS UNLIMITED	265302	Wiper Blades	44.98
	265747	SPRAY	19.57
	266116	ACCUFIT	21.98
	266835	MUD FLAPS	27.15
	267010	AIR FILTERS	364.18
	267028	ACCUFIT	21.98
	267374	BATTERY	99.71
	267474	CIRBRKR	30.06
	267506	FLOOR DRY	95.20
	267676	WATER PUMP	19.50
	267693	BATTERY	78.99
	267699	AIR FILTER	121.79
	267735	ANTIFREEZE	12.99
	267738	HOSE CUTTER	20.99
	267753	AIR FILTERS	16.46
	267756	Alternator	157.48
	267768	LENS	4.59
	267772	SERPENTINE BELT	6.63
	267803	ACCUFIT	19.98
	267818	SPRAY LUB	7.79
	268133	LG BLA	13.38
	268306	LIGHTING	42.89
	268347	FLOOR DRY	190.40
	268350	FLOOR DRY	190.40
	268357	Air Hammer	97.37
	268402	RIGHT STUFF	23.28
	268408	Chuck	5.98
	268556	Switch	7.31
	268608	CONNECTOR	17.80
	268673	Filters	15.76
	268747	Wiper Blades	39.98
NAPA AUTO PARTS UNLIMITED Total			1,836.55
NUTECH SPECIALTIES INC	156427	ARMOR WIPES	39.00
	156428	OFFICE SUPPLIES	250.17
	156637	Hydrochloric Acid	229.70
	156736	Hydrochloric Acid	309.70
NUTECH SPECIALTIES INC Total			828.57
OFFICE DEPOT INC	883827191002	DESK PAD	6.95
OFFICE DEPOT INC Total			6.95
ORIGINAL WATERMEN INC	40785	Embroidery Shirts	212.95
ORIGINAL WATERMEN INC Total			212.95

PACIFIC STEEL RECYCLING	4159286	RODEO STAIRS	2,860.00
PACIFIC STEEL RECYCLING Total			2,860.00
PEAK SOFTWARE SYSTEMS INC	017902	SOFTWARE	2,723.00
PEAK SOFTWARE SYSTEMS INC Total			2,723.00
PETERBILT OF WYOMING	N1796#2	CHASSIS	14,396.90
PETERBILT OF WYOMING Total			14,396.90
POPE, KELBY	022217	2017 Pre-2nd Grade Indoor Soccer	200.00
POPE, KELBY Total			200.00
PROFORCE LAW ENFORCEMENT	176736	Taser Cam Download Kit	14.95
	177195	TSR CAM HD USB DOWLOAD KIT	(14.95)
PROFORCE LAW ENFORCEMENT Total			0.00
QUILL CORPORATION	4094934	POST IT NOTES	42.25
	4171320	Cardstock	86.75
	4175927	Cardstock	14.18
	4365031	Waterless Hand Sanitizer	69.99
	4370089	Disposable Respirators	33.98
	4413862	DOOR HANGERS	60.99
QUILL CORPORATION Total			308.14
RED HORSE OIL COMPANY INC	15564	FUEL	1,498.74
	G5459	FUEL	61.81
RED HORSE OIL COMPANY INC Total			1,560.55
RESPOND FIRST AID SYSTEMS	145516	First Aid Supplies	38.97
	79193	First Aid Supplies	29.56
RESPOND FIRST AID SYSTEMS Total			68.53
ROCK SPRINGS WINNELSON COMPANY	214846 00	Ring For Strainer, Case Gasket	82.81
	214996 00	1" Spacer for 4" Flange	101.31
	215140 00	Hydrant Collision Kits	618.69
	215164 00	Repair Kits	128.42
	215200 00	Adapter, CPLG with Stop	31.75
ROCK SPRINGS WINNELSON COMPANY Total			962.98
ROCKY MOUNTAIN POWER	001202222017	ELECTRIC SERVICE	3,292.76
	002002202017	ELECTRIC SERVICE	148.82
ROCKY MOUNTAIN POWER Total			3,441.58
ROWDY CONSTRUCTION, LLC	1087	Unthaw waterline	695.00
ROWDY CONSTRUCTION, LLC Total			695.00
SANCHEZ, JOSE	022217	2017 Pre-2nd Grade Indoor Soccer	126.00
SANCHEZ, JOSE Total			126.00
SCHAEFFERS MANUFACTURING COMPANY	717233-INV1	LUBRICANTS	958.32
SCHAEFFERS MANUFACTURING COMPANY Total			958.32
SHERWIN WILLIAMS COMPANY	4349-5	paint	133.07
	9315-5	CREDIT FOR RETURN	(318.00)
SHERWIN WILLIAMS COMPANY Total			(184.93)
SMITH POWER PRODUCTS INC	2998459	SEAL / GASKET	100.75
	2998787	SPRING	13.24
SMITH POWER PRODUCTS INC Total			113.99
SOUTHEASTERN SECURITY CONSULTANTS INC	118537	Applicant Profiles Requested for 02/01/17	35.00
SOUTHEASTERN SECURITY CONSULTANTS INC Total			35.00
SPRINGTIME LAUNDROMAT	7108	Wash pants	8.00
SPRINGTIME LAUNDROMAT Total			8.00
STRANGE, KILEY	022217	2017 Pre-2nd Grade Indoor Soccer	112.00
STRANGE, KILEY Total			112.00
STRONG, BECKY	02142017	WATER LINE BREAK	495.00
STRONG, BECKY Total			495.00
SWEETWATER CABLE TELEVISION COMPANY	01292303102017	CABLE SERVICE	64.95
	01535603102017	CABLE SERVICE	40.00
SWEETWATER CABLE TELEVISION COMPANY Total			104.95
SWEETWATER CONSTRUCTION SERVICES LLC	021017	Inspected and cleaned drains, snaked, jetted lines	1,570.00
SWEETWATER CONSTRUCTION SERVICES LLC Total			1,570.00
SWEETWATER COUNTY DETENTION CENTER	JANUARY 2017	INMATE HOUSING	1,445.00
SWEETWATER COUNTY DETENTION CENTER Total			1,445.00
SWEETWATER COUNTY SCHOOL DISTRICT #1	63	PRINTING	203.32
SWEETWATER COUNTY SCHOOL DISTRICT #1 Total			203.32
SWEETWATER TROPHIES	21170	Engraving on trophies	40.80
	21174	PLAQUE	31.00
SWEETWATER TROPHIES Total			71.80
UNITED SERVICE AND SALES	S55584	SPRING	50.11

UNITED SERVICE AND SALES Total			50.11
US BANK	ALLRED 0117	JAN 2017 CC	(822.60)
	WELCH 0117	JAN 2017 CC	176.42
	WYANT 0117	JAN 2017 CC	(59.53)
US BANK Total			(705.71)
VALLI INFORMATION SYSTEMS	40014	UTILITY BILLS	2,552.15
VALLI INFORMATION SYSTEMS Total			2,552.15
VSP - VISION SERVICE PLAN	02172017-STMT	MARCH 2017	1,942.40
VSP - VISION SERVICE PLAN Total			1,942.40
WHISLER CHEVROLET COMPANY INC	123414CVW	HORN KIT	53.46
	123433CVW	SENDER	273.80
	CTCS143253	BODY ELECTRICAL	382.50
WHISLER CHEVROLET COMPANY INC Total			709.76
WHITE MOUNTAIN LUMBER & RENTAL	2311159	Shower Head and Filter	14.38
	2311241	Flour Green Marking Paint	5.12
	2311275	Blue Safety Marking Paint	20.48
	2311301	Tow Straps	30.31
WHITE MOUNTAIN LUMBER & RENTAL Total			70.29
Grand Total			388,388.38



Payroll Presented for 3-7-2017 City Council

Net Payroll	224,277.10
Deductions	<u>71,847.02</u>
Total Payroll	<u>\$ 296,124.12</u>

Period 2/17/17-3/3/17

Director of Finance, Chris Meats

Date

City Administrator, Reed Clevenger

Date

Mayor, Pete Rust

Date



Preauthorization List Presented for 3-7-2017 City Council

Listed below are items needing to be paid prior to the next regularly scheduled council meeting. These amounts are estimates and require pre-authorization.

PAYROLL AND RELATED EXPENSES (includes FICA and Federal Tax deposit, workers comp. and Retirement)	\$ 1,000,000.00
PETTY CASH REIMBURSEMENT & POSTAGE	5,000.00
US BANK - Miscellaneous credit card charges	40,000.00
MUNICIPAL COURT - Jury fees	2,000.00
TRAVEL EXPENSES - Elected Officials & Employees	8,000.00
DEPOSIT REFUNDS - Facility and Utility Refunds	10,000.00

Total \$ 1,065,000.00

Requested by : _____
Director of Finance, Chris Meats